QUICK GUIDE

COST ITEM DETAILS



To access cost item details, right-click on a cost item and select <a> .

DETAILS TAB Description – make unique so it makes sense in InEight Progress Cost Source – Controls whether you plug or detail costs	Description Erect Steel - Heavy * Cost source Plug Detail Plug
As-built lock – Locks cost item from progress tracking	As-built lock
Cost Segment – Indicates if direct or indirect costs	* Cost segment Direct Cost ■ Direct Cost Job Overhead Business Overhead Subcontract
Allow as-built – Controls whether costs or quantities can be tracked	* Allow as-built Quantities None All Quantities Costs

ATTRIBUTES TAB

Tag your cost item for reporting purposes.

1074 Erect Steel - Heavy			
DETAILS	ATTRIBUTES	COST CATEGORIES	RESOURCES
CBS tag 1	CBS tag 2		CBS tag 3
Blade Excavation ▼	AB Up	•	Demolition (EQP) ▼
CBS tag 4	CBS tag 5		CBS tag 6
MEC ▼	002-Mechanical & Electrical Demolition		003-P/F/C Concrete ▼
CBS tag 7	CBS tag 8		CBS tag 9
30-Operational Support ▼		•	High ▼
CBS tag 10	CBS tag 11		CBS tag 12
0107 ▼	Staff	•	•

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COST CATEGORIES TAB

- ✓ Detailed breakdown of costs.
- ✓ Must be Plug cost source to enter costs, MHrs, qtys.
- 1. Expand to appropriate cost category.



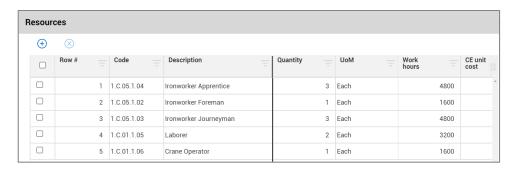
Double-click in the Current Estimate field and enter value.



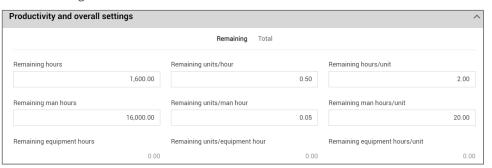


RESOURCES TAB

Add, edit, delete cost item resources



Edit remaining or total hours



Edit resource details

